

Gregory Greystone
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OBJECTIVE

To obtain an entry-level position in public relations

EDUCATION

Marist College, Poughkeepsie, NY
Bachelor of Arts in Communication, May 2018
Concentration: Public Relations
GPA 3.4

Foundation For International Education, London, England, Fall 2013
Semester Abroad, Studied International Communications and Public Relations

**HONORS AND
AWARDS**

Dean's List
Lambda Pi Eta, Communication Honor Society

**RELEVANT
EXPERIENCE**

Broadax and Jones Ltd., New York, NY January - May 2017
Public Relations Intern

- Completed monthly press synopsis of client media activity
- Prepared press releases highlighting scientific research for pharmaceutical clients
- Assisted with coordination of trade show for Aspirin Manufacturers of America

Fleet Street Events, London, England September - November 2016
Intern

- Participated in venue research for the 2015 Restaurant Trade Show
- Compiled logistical information concerning transportation, and hotel availability
- Developed basic media plan for submission to the firm's Senior Management

**OTHER WORK
EXPERIENCE**

Marist College Admissions Office, Poughkeepsie NY September 2015 - May 2016
Operations Assistant (Student Employment)

- Handled phone calls from applicants, parents and guidance counselors
- Scheduled on-campus tours and information sessions
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